AGENDA

MONTHLY MEETING OF WALTON PARISH COUNCIL

FRIDAY 18th September, 2026, AT 7PM IN WALTON VILLAGE HALL

All Walton Parish Councillors are summoned to attend this meeting of the Parish Council.
This is an open meeting, and the press and public are welcome to attend.

Helen Moore 14th September 2026

1. **To receive and consider reasons for non-attendance.**
2. **Councillors**
   a. Disclosure of any undeclared interests and notification of dispensations granted.
   b. Training requests and review
   c. Councillor Vacancies – to consider any applications received and/or co-opt to fill the current vacancies.
3. **Minutes**
   To consider approval of the minutes of the meetings of
   i. Friday 14th August 2026
4. **Public Speaking & Correspondence**
   a. **Declaration of interest in speaking on agenda item[s]**: To speak for no more than 3 minutes on items on the agenda [Public participation shall not exceed 30 minutes in total.]
   b. **Opportunity to raise issues/concerns not on this agenda**: To speak just for information. Council agrees whether the item is added to the agenda of a future meeting or not. [Maximum of 5 speakers per meeting and 2 minutes per item]
   c. **Correspondence received from members of the public:** regarding issues/concerns not on this agenda – just for information.
   Council agrees whether the item is added to the agenda of a future meeting or not.
   [Correspondence relating to items on the agenda will be considered during the discussion of the relevant item].
5. **Planning**
   a. To receive any planning decisions reported.
   b. To consider planning applications received.
   c. To consider the current status of the proposed housing development at Quarry Batch and to agree any action required.
   d. General planning concerns to note.
   e. SCRAPP – General meeting open to non members
6. **Walton Family Funday**
   a. Feedback & review of effectiveness of parish council stall etc.
7. **Visual History Project**
   a. To consider the reproduction of a 1975 booklet about Walton, titled "Our Village Heritage"
8. **Walton Neighbourhood Plan**
   a. To receive a report and consider any action required.
9. **Asset Devolution from Somerset Council**
   a. To receive a report regarding the transfer of ownership of green areas and consider any action required.
10. **Communications and community engagement**
    a. To receive a report from the Chair and consider any action required.
11. **Meadow Lane Play Area**
    a. To receive a report regarding ongoing maintenance requirements and consider any action required.
12. **Annual Inspection of Play Area[s]**
    a. To receive a report regarding the cost of annual play area inspections
13. **Walton Hill Community Tree Trail**
    a. To receive a report and consider any action required.

14. **Village Upkeep**
    a. Village Ranger - to receive reports and consider any action required
        i. Update re kissing gate installation for Walton Hill Tree Trail project.
        ii. allocation of tasks for next month.
    b. Green Waste Disposal – to consider a report regarding a possible disposal area at East Mead Field.
    c. Trees at East Mead Community Area – to receive a report and consider any action required.
15. **Finances**
    a. To receive, and consider approval of, the monthly financial report which includes a bank reconciliation **as of end August 2026**.
    b. To consider authorisation of the invoices for payment schedule.
    c. To set a date for a meeting of the budget working group.
16. **Precept Grants**
    a. To receive a report and any applications submitted.
17. **Walton Village Award**
    a. To receive proposals and consider any action required.
18. **Roads, traffic & footpaths**
    a. Roads –
        I. To receive a report regarding hazards, and the speed of traffic, on the Berhill to Marshall's Elm Road, and consider any action required.
        II. To receive reports regarding highway repairs, maintenance & hazards, and consider any action required.
        III. To consider parking concerns and double yellow line request – Junction of South Street & Chancellors.
    b. Footpaths –
        I. To receive reports regarding maintenance, repairs, and improvements etc., and to consider any action required.
    c. Rural active travel -
        I. To consider the potential of Parish Council schemes for local active travel routes, and training to facilitate use of the active travel toolkit from Somerset Council.
19. **Staffing**
    a. To set a date for the annual staff appraisal.
20. **Reports for information but not for decisions.**
    a. Somerset Councillor[s] – including Avalon & Poldens LCN update.
    b. Parish Councillors reports.
21. **Upcoming Meetings and events**
    a. **Next Parish Council Meeting – Friday 16th October 2026 [7pm at Village Hall]**

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a. Councillors are reminded of their duty under the Code of Conduct: The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.
The council has a general duty to consider the following matters in exercise of any of its functions: Equal opportunities, crime and disorder, health and safety, human rights, and biodiversity.

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b. For information – Councillors are reminded that if there is anything that they would like to see discussed at the parish council meeting of
Friday 16th October 2026
the title of the item (which is used on the agenda), a brief description of the issue, recommendation (what the Cllr would like the Council to do); background to the issue and supporting papers if any, need to be with the Clerk by
Midday on Thursday 7th October 2026,
at the latest, this is to enable the circulation of reports and information with the agenda of the meeting.
