AGENDA

MONTHLY MEETING OF WALTON PARISH COUNCIL

FRIDAY 13th November, 2026, AT 7PM IN WALTON VILLAGE HALL

All Walton Parish Councillors are summoned to attend this meeting of the Parish Council.
This is an open meeting, and the press and public are welcome to attend.

Helen Moore 6th November 2026

1. **To receive and consider reasons for non-attendance.**
2. **Councillors**
   a. Disclosure of any undeclared interests and notification of dispensations granted.
   b. Training requests and review
   c. Councillor Vacancies – to consider any applications received and/or co-opt to fill the current vacancies.
3. **Minutes**
   To consider approval of the minutes of the meetings of
   i. Friday 16th October 2026 *[monthly meeting]*
   ii. Tuesday 3rd November 2026 *[extraordinary meeting – planning]*
4. **Public Speaking & Correspondence**
   a. **Declaration of interest in speaking on agenda item[s]:** To speak for no more than 3 minutes on items on the agenda [Public participation shall not exceed 30 minutes in total.]
   b. **Opportunity to raise issues/concerns not on this agenda:** To speak just for information. Council agrees whether the item is added to the agenda of a future meeting or not. [Maximum of 5 speakers per meeting and 2 minutes per item]
   c. **Correspondence received from members of the public:** regarding issues/concerns not on this agenda – just for information.
   Council agrees whether the item is added to the agenda of a future meeting or not.
   [Correspondence relating to items on the agenda will be considered during the discussion of the relevant item].
5. **Planning**
   a. To receive any planning decisions reported.
   b. To consider planning applications received.
      i. **2026/2028/HSE Replace conservatory with single storey rear extension 122 Main Street Walton Somerset BA16 9QW**
      ii. **2026/1560/REM Application for approval of reserved matters following outline approval 2024/2186/OUT for the demolition of part dwelling and erection of a dwelling house. Approval of the details of access, appearance, landscaping, layout and scale. Plot to the rear of The Old Barn, 2 Higher Farm, Main Street Walton**
      iii. **2026/2044/CLP**
      In line with Somerset Council's scheme of delegation, this is a notification only - however if you have evidence to contradict or otherwise make the applicant's version of events less than probable, then you can submit this information to Somerset Council for consideration.
      Application for a proposed lawful development certificate for residential use approved under planning permission 2023/1129/FUL & continuation of development approved under planning permission 2023/1129/FUL, beyond the expiry date of that permission.
   c. To consider updates regarding any major local building developments and agree any action required.
   d. General planning concerns to note.
6. **Walton Neighbourhood Plan**
   a. To receive an update and consider any action required.
7. **Asset Devolution from Somerset Council**
   a. To receive an update and consider any action required.

8. **Meadow Lane Play Area**
    a. To receive an update regarding ongoing maintenance requirements and consider any action required. To include consideration of safety surface edges and trim trail roller unit.
9. **Finances**
    a. To receive, and consider approval of, the monthly financial report which includes a bank reconciliation **as of end October 2026.**
    b. To consider authorisation of the invoices for payment schedule.
10. **Precept Grants**
    a. To consider applications received and agree the amount of the grant award which will be paid in April 2027
11. **The Budget for the financial year 2027 / 2028**
    a. To consider the report and draft budget proposal from the finance working group
    b. To consider setting the 2027 2028 Parish Council Budget
12. **Statement of Internal Control**
    a. Annual review of the effectiveness of internal control
13. **Internal Audit**
    a. Annual review of effectiveness of internal audit
14. **Communications and community engagement**
    a. To receive a progress report and consider any action required.
15. **Village Upkeep**
    a. Village Ranger - to receive reports and consider any action required including the allocation of tasks for the next month.
    a. Green Waste Disposal – to consider an update report regarding the location of an area at East Mead Field.
    b. Trees at East Mead Community Area – to receive a report.
16. **Staff Appraisal**
    a. To receive a report from the staffing working group
17. **Roads, traffic & footpaths**
    a. Roads –To receive reports about parish highways and consider any action required.
    b. Footpaths – To receive reports and consider any action required.
18. **Parish Council Meeting dates for 2027**
    a. To consider the proposed dates for the 2027 monthly Parish Council Meetings.
19. **Reports for information but not for decisions.**
    a. Somerset Councillor[s] – including Avalon & Poldens LCN update.
    b. Parish Councillors reports.
20. **Upcoming Meetings and events**
    a. **Next Parish Council Meeting – Friday 11th December 2026 [7pm at Village Hall]**

---

a. Councillors are reminded of their duty under the Code of Conduct: The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.
The council has a general duty to consider the following matters in exercise of any of its functions: Equal opportunities, crime and disorder, health and safety, human rights, and biodiversity.

---

*b. For information – Councillors are reminded that if there is anything that they would like to see discussed at the parish council meeting of **Friday 11th December 2026***
*the title of the item (which is used on the agenda), a brief description of the issue, recommendation (what the Cllr would like the Council to do); background to the issue and supporting papers if any, need to be with the Clerk by **Midday on Monday 1st December 2026,***
at the latest, this is to enable the circulation of reports & information with the agenda of the meeting.